

From: aszabo@richmond.k12.mi.us <aszabo@richmond.k12.mi.us>
Subject: Weekly Update - October 3, 2022

UPCOMING IMPORTANT DATES

October 12 – Half Day, student dismissal at 11:05am

October 13 – Half Day, student dismissal at 11:05am

October 14 – Half Day, student dismissal at 11:05am

PARENT/GUARDIAN-TEACHER CONFERENCES – BOOKINGS NOW OPEN!

The Microsoft Bookings link for Parent/Guardian-Teacher Conferences has been set up. Conferences are being held on October 12 and 13 from 12:00-3:00pm and 5:00-8:00pm and can be done in person or virtually. Follow the link below to reserve your ten minute spot with your students teachers. Questions? Contact the front office at (586) 727-3225 for assistance. Link
- <https://outlook.office365.com/owa/calendar/RichmondHighSchool@richmond.k12.mi.us/bookings/>

MANUFACTURING DAY

Manufacturing Day is on Thursday, October 6. Permission slips were sent home with students last week. If your student is interested in attending and did not get a permission slip, see Ms. Szabo in the front office. This is on a first come, first serve basis and a small number of spots remain. Please turn your permission slips in to the front office to reserve your spot.

JOSTENS

Jostens will be here during all three lunches on October 7th to collect orders from Class of 2023 and 2025 students. Last week, a presentation was made regarding commencement ordering and class rings and an email of directions for online ordering was sent home.

PSAT/NMSQT TESTING

Richmond High School is excited to offer all grade 11 students the PSAT/NMSQT test on Wednesday, October 12 at no cost to our students or their families! This is a great opportunity for the students in our building. See the attached letter for more information - [PSAT NMSQT Letter 2022.pdf](#)

POWERSCHOOL

If you are experiencing issues with your PowerSchool login information, please contact Ms. Ferranti at (586)727-3225 x3008

ATHLETE ATTENDANCE

Per the Student-Athlete Code of Conduct, student athletes must be in class all six hours to practice or participate in a game. Regularly verified absences will not be held against a student. Reports will be run during 6th hour each day by the Athletic Department. Questions? Contact Mr. Treend at ptreend@richmond.k12.mi.us

SPAIN TRIP

Information for the Spain 2023 trip with Ms. Smallwood is attached. If you are interested in learning more about the trip, please contact her at asmallwood@richmond.k12.mi.us.

FREE/REDUCED LUNCH

Free and reduced lunch forms are available in the front office and the cafeteria. If you need more information regarding the process and/or completing the form, please contact the office for assistance. The cost of breakfast is \$2 and the cost of lunch is \$3.25.

BACKPACKS

Backpacks are only permitted when entering and exiting the building and must be left in the student's locker throughout the school day. Please see Student-Parent Handbook for further information regarding appropriate bag use for laptop computers and other personal belongings.